

**Shelby Area District Library
Board Meeting Minutes
Tuesday, September 24, 2024 @ 5:30 p.m.**

Call to Order: The meeting was called to order at 5:33 p.m. in the meeting room.

In Attendance: Margaret Clune, Connie Near, Jean Lewis, Amanda Mazur, Heidi Fleming, Jay Burrows and Library Director Tiffany Haight.

Not in Attendance: None

Additions to agenda: Under new business - Board member expiring terms.

Minutes: A motion to approve the August 2024 meeting minutes was made by Amanda and seconded by Jean. Motion carried.

Financial report: There were no concerns with the Financial Report for the month of August 2024.

As of September 24, 2024 totals for the accounts were:

Savings - \$134,539.08

Checking - \$9,369.19

CD - \$13,229.18

Total - \$157,137.45

A motion to approve the August Financial Report was made by Margaret and seconded by Connie. Motion carried.

Unfinished Business:

Strategic Plan Brochure Draft - Results of Community Survey - Tiffany gave an overview of the survey results. It gave a positive opinion of the library. There were 100 respondents. What people would like to see changed was discussed. One idea was more shelving in the children's room for more books and so books can be upright on the shelves. Ideas brought from the board included: Short sessions for lessons on MelCat, Libby, hoopla for patrons, possibly with a storytime for kids so parents aren't distracted. Use more press releases on activities and to get more people coming into the library. Make people aware of the services that they might not know are available. Could do appointments for those who can't make it to instructional classes. Hand out service brochures to parents that come with kids to storytime. Encourage people to share online what they used the Activity Pass for, what they like about hoopla, etc. How a seed library would work was also discussed.

Survey results: Tiffany will be using the survey for ideas and will be implementing some of the changes suggested. Hard copies were handed out to the board.

The strategic plan brochure was accepted with an addition about welcoming feedback from patrons/prospective patrons. Connie made a motion to go ahead with printing the brochure with the change, Jean seconded the motion. Motion carried.

Friends of the Library Reception Plans - October 24 from 4-5 p.m. in the library prior to the Friends meeting. Tiffany may do a story board of past Friends events and the Friends board. Refreshments will served.

New Business:

Tiffany was approached about having a display of *Talking is Teaching* signs (10) on the green space of the library. She doesn't want anything displayed that will disrupt the open space of the library lawn, but would like to consider something more interactive for kids (things they can touch or something like chimes). A game like "I spy" was discussed as another possibility.

Pentwater Arts Council Visiting Artist Idea - They finished their sculpture walk this year and are looking toward 2025 ideas. They approached Tiffany about sponsoring an artist's display in our library. Different artist's displays would be in each of

the local libraries. During the summer months, June, July and August, an artist would do a demonstration. The board had no objection to this idea.

New board member ideas - Heidi is no longer eligible to stay on the board. Jay's term is up also but he can stay on. His was a 2 year term because he replaced Melissa after she resigned. Tiffany will need any of the board's suggestions by the next meeting.

Friends of Library Report: The next meeting is October 24 at 5 p.m. during National Friends of Libraries Week. Celebration of the Holidays will be Nov. 19-23.

Public Comment: None

Board Discussion: None

Director's Report:

Blood Pressure Monitors: The Friends of the Library received a grant to purchase blood pressure monitors for use in the library. We haven't had a single person use them, so the Friends have decided to make them available for check out.

Library Card Sign Up Month Celebration: We will have a celebration day on Saturday, September 28 from 9am-1pm to encourage library card sign ups. We will have refreshments and give away free swag (while supplies last).

Knitted Hat Class: Registration for a free knitted hat class will begin on Friday, September 27. This class will be on Saturday, October 26 from 10am-12noon and taught by Cheri Bandt. She is supplying all the materials. The class is open to ages 10 & up, parents must accompany children. If popular she will do more sessions. She is trying to grow her small business by creating an awareness of what she does.

Tiffany is offering a canvas class October 8 & 16. She will post it on Facebook soon. The classes fill up fast.

The meeting was adjourned by Heidi at 6:32 pm.

Submitted by

Margaret Clune

Next Board Meeting

October 22, 2024 in the Meeting Room at 5:30pm